

# PROCUREMENT REQUEST FOR WORK

**Date**

01/13/2026

Any field with an \* is required.

**First Name**

MATTHEW

**Last Name \***

ASTORINO

**Phone \***

239.242.3533

**Department \***

UTILITIES

**Division \***

WTR RECLAMATION-EVEREST PLANT

**Procurement Type \***

SOLE/SINGLE SOURCE

**Organization \***

City

**Project #****Project Manager \***

MATTHEW ASTORINO

**Project Title \***

AQUA-AEROBIC SYSTEMS, INC. SOLE SOURCE REQUEST

**Recipient Department****Approving Manager \***

MASTORIN

**Recipient Approval****Recipient Approver****Recipient Date****Description**

Sole source request for Aqua Aerobics Inc. to replace all media and drains at Everest Water Reclamation. Aqua Aerobics Inc. is the only company that can provide the proprietary items needed and perform the work due to its specialized nature. More information located in attachments.

**Are Specifications Attached? Cannot process until specifications are provided. \*** Yes**Pre-Bid/Proposal Conference Required? \*** Yes  No**If YES is Attendance Mandatory?** Yes  No**Funding Source \***

405-36401-562601-36-70-536060-536060-000-000

**REQUIRED - Account Information (Click Add to enter information)****Fiscal Year \***

2026

**Account String \***405-36401-562601-36-70-536060-  
536060-000-000**Project String**

C364010126-0000-562601-

**Adopted Project Budget Dollars: \***

\$2,000,000.00

**Unencumbered Balance****If not in Adopted Budget, how will Project Funded?**

## Grant Information

**Grant Funded? \***

Yes  No

**Grant Name****Grant Application Number****If Yes :**

State  Federal  Other

**Council Approved ?**

Yes

No

**Resolution #****Will this action result in a Budget Amendment?**

Yes  No

**A. Is the City receiving additional revenue to fund the requested expenditure?**

Yes  No

**B. Is the department requesting use of the reserves to fund the requested expenditure?**

Yes  No

**Strategic Decision:**

Yes  No

**If Yes, Supports:**

- Element A: Increase Economic Development
- Element B: Enhance Financial Sustainability
- Element C: Invest in Community Infrastructure
- Element D: Improve the City's Image
- Element E: Increase Quality of Life/Foster a Safe Community
- Element F: Enhance the Quality of Life/Arts and Culture
- Element G: Protect and Conserve Natural Resources

## Additional Information

**Duration of Project: Shown in Calendar Days \***

120

**Substantial Completion ( Fill in Days) \***

120

**Mobilization (MOB) NTE Percentage \***

0

**Liquidated Damages \$ \***

\$0.00

**Final Completion (Fill in Days) \***

120

**Maintenance of Traffic NTE Percentage (MOT) \***

0

**Permits & Fees Required (List):****Cost Estimate \***

\$2,000,000.00

**Warranty Requested**

Yes  No

**Detailed Engineer's Cost/ Estimate Attached?**

Yes  No

**Contingency Percent (to be included in Council Agenda)****Is this a Consultant Recommendation?****Is this contained in Master Plan?**

**If yes to either question, please provide details of the name of consultant or name of the master plan when applicable.**

## Procurement Request for Work Attachments (3)

Request For Work Attachments

[AQUA-AEROBIC SYSTEMS, INC.0001.PDF - AQUA-AEROBIC SYSTEMS, INC. SOLE SOURCE REQUEST](#)

[CAPE CORAL EVEREST PARKWAY SOLE SOURCE LETTER.PDF - AQUA-AEROBIC SYSTEMS, INC. SOLE SOURCE REQUEST](#)

[MEMO-AQUA-AEROBIC SYSTEMS, INC.0001.PDF - AQUA-AEROBIC SYSTEMS, INC. SOLE SOURCE REQUEST](#)

## Approvals

<b>Status</b> Approve	<b>Approving Manager</b> MASTORIN	<b>Date</b> 1/13/2026 1:17:47 PM
<b>Status</b> Approve	<b>Director</b> Jeff Pearson	<b>Date</b> 1/13/2026 1:24:05 PM
<b>Status</b> ASSIGNED	<b>Procurement Manager</b> Wanda Roop	<b>Date</b> 1/22/2026 12:12:12 PM
<b>Status</b> Second Review	<b>Budget Staff</b> Jennifer Waters	<b>Date</b>
<b>Status</b>	<b>Accounting Staff</b>	

### Procurement Staff Assigned

Lois Curry **Date** 1/26/26

## Internal Use

<b>Date Received</b> 01/22/2026	<b>Solicitation Number</b>
<b>Status -</b> ASSIGNED	<b>Council Award Date</b>
<b>Procurement Staff</b> LCURRY	<b>Purchase Order Number</b>
<b>Date Issued</b>	<b>PO Date</b>
<b>Due Date</b>	<b>Resolution Number</b>
<b>Revised Due Date</b>	<b>Quoted</b>
<b>Evaluation Date</b>	
<b>SAC Date</b>	

### Comments

Lois as discussed - an Intent to Sole Source may need to be published in IONWAVE for at least 7 days to see if anyone else responds. A contract with specific quotes may need to be obtained - depending how the Intent to Sole Source works out - when we take it to Council. Let me know if there are any questions. wroop 1/26/26

## Attach PO Here (0)

FIN - PURCHASE ORDER